

## MEMO

**From:** RKL eSolutions  
**Date:** December, 2022  
**Subject:** Tax Year 2022 W-2 and 1099 Processing for Companies using Sage 100 ERP

### Critical Due dates

#### W-2/W-3 Deadlines:

- Delivery of W-2 to Employee - January 31, 2023.
- Submission of W-2 and W-3 to SSA – January 31, 2023

If using Aatrix, all employee, Federal and state data must be submitted January 27 2023

#### 1099/1096 Deadlines:

- Delivery to recipients - January 31, 2023.
- Filing of 1099/1096 with the IRS – January 31, 2023
- If using Aatrix, all 1099/1096 data must be submitted by January 27, 2023

**Filing services, such as Aatrix, generally require processing be completed 3 days prior to the Federal due date. Some services will allow for later filing for an additional fee.**

### Form 1099 Changes for 2022

The IRS has made changes to 1099-MISC reporting for the tax year 2022. This change may or may not affect you for tax year 2022. This will be dependent on whether or not you report specific types of information on the 1099-MISC.

The following outlines the changes to the form and provides a sample of the 2022 1099-MISC form. .

- Box 13 is now a checkbox used to report the Foreign Account Tax Compliance Act (FATCA) filing requirement.
- Based on this change, boxes 13-17 from the 2021 form have been renumbered.
  - Box 14 (formerly box 13) is used to report excess gold parachute payments.
  - Box 15 (formerly box 14) is used to report payment under NQDC plans.
  - Box 16 (formerly box 15) is used to report the state-withheld taxes.
  - Box 17 (formerly box 16) is used to report the payer's state number.
  - Box 18 (formerly box 17) is used to report the state income.

The 1099-NEC, 1099-DIV, and 1099-INT forms have no changes for tax year 2022.



If you are required to report any information in the 1099 boxes noted above and the version of Sage 100 you are running is not one listed below, a year end IRD (1099 Update) will need to be installed to your version of Sage 100 in order to report data in any of those fields:

- 1099 NEC; 1099 MISC; 1099 INT ;1099 DIV
- Sage 100 2022.0 – 2022.2 (7.10.0 – 7.10.2)
- Sage 100 2021.3 – 2021.5 (7.00.3 – 7.00.5)
- Sage 100 2020.5 – 2020.6 (6.20.5 – 6.20.6)

## Important information about 2022 Form 1099 Processing and Sage 100 ERP

It is important to note that Sage 100 ERP has not supported the printing of Form 1099s directly from Sage 100 ERP for versions 2019 and below.

Today, the primary methods for completing 1099 reporting using Sage 100 ERP are as follows:

- Utilization of the Sage 100 ERP integration with Aatrix - this approach can be utilized by companies that are currently using one of the following Sage 100 ERP versions:
  - Sage 100 2022.0 – 2022.2 (7.10.0 – 7.10.2)
  - Sage 100 2021.3 – 2021.5 (7.00.3 – 7.00.5)
  - Sage 100 2020.5 – 2020.6 (6.20.5 – 6.20.6)
- Export of 1099 Data for upload to a 1099 Processing Service - this approach can be utilized by a company running on any version of Sage 100 ERP.
  - There are many services that can be used for 1099 reporting, similar to Aatrix, which allow 1099 data to be uploaded in a flat file format for processing.
  - RKL can provide a customized view of your data to allow for a streamlined export of the 1099 data to a flat file format.

## Have questions or need help with 1099 Reporting for Tax Year 2022

If you have questions or need assistance with applying the 1099 update, please [Click Here](#) and complete this form or contact RKL Support and we will assist you in configuring your system to allow you to file your 1099's.

## References

IRS 2022 Instructions for Forms 1099-MISC and 1099-NEC

- <https://www.irs.gov/pub/irs-pdf/i1099mec.pdf>

IRS Publication 1220 - Specifications for Electronic Filing of Forms

- <https://www.irs.gov/pub/irs-pdf/p1220.pdf>

Aatrix Website

- <https://www.aatrix.com/>

Sample of Form 1099-MISC for 2022:

9595  VOID  CORRECTED

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.		1 Rents		OMB No. 1545-0115		<b>Miscellaneous Information</b>
		\$		Form <b>1099-MISC</b>		
		2 Royalties		(Rev. January 2022)		
PAYER'S TIN		RECIPIENT'S TIN		\$		<b>Copy A</b>
				3 Other income		
PAYER'S name		7 Payer made direct sales totaling \$5,000 or more of consumer products to recipient for resale <input type="checkbox"/>		8 Substitute payments in lieu of dividends or interest		<b>File with Form 1096.</b> For Privacy Act and Paperwork Reduction Act Notice, see the <b>current General Instructions for Certain Information Returns.</b>
Street address (including apt. no.)		9 Crop insurance proceeds		10 Gross proceeds paid to an attorney		
City or town, state or province, country, and ZIP or foreign postal code		11 Fish purchased for resale		12 Section 409A deferrals		
Account number (see instructions)		13 FATCA filing requirement <input type="checkbox"/>		14 Excess golden parachute payments		
		2nd TIN not. <input type="checkbox"/>		15 Nonqualified deferred compensation		
		16 State tax withheld		17 State/Payer's state no.		
		\$		\$		
		\$		\$		

Form **1099-MISC** (Rev. 1-2022) Cat. No. 14425J www.irs.gov/Form1099MISC Department of the Treasury - Internal Revenue Service

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